



## Administrator Assurance Form First District RESA GaTAPP

Administrator Name \_\_\_\_\_

Candidate Name \_\_\_\_\_

*The school administrator should review and initial each statement below. The original copy should be given to the candidate to include in the application packet. The school administrator should keep a copy for his/her records.*

I agree to the following:

- \_\_\_ Recommend the candidate for employment.
- \_\_\_ Employ the candidate for at least 50% of the day in the area in which certification is sought.
- \_\_\_ Ensure that the candidate is teaching in a face-to-face setting and is directly responsible for student instruction.
- \_\_\_ Ensure that the candidate is not assigned to an ISS or computer lab setting.
- \_\_\_ Assign an exemplary teacher in the same certification field to be the candidate's school-based mentor.
- \_\_\_ Notify the FDRESA GaTAPP Program Coordinator of any changes in the candidate's employment status.
- \_\_\_ Conduct informal and formal observations / evaluations of the candidate and provide timely feedback to the candidate.
- \_\_\_ Share observation / evaluation data with GaTAPP FDRESA Supervisor and/or GaTAPP FDRESA Program Coordinator.
- \_\_\_ Provide additional school-based support to GaTAPP candidate as needed.
- \_\_\_ Ensure that school duties do not interfere with program commitments, to include coaching, teaching and extracurricular assignments.
- \_\_\_ Provide release time for candidate's field experiences. Thirty hours of field experiences are required. While some may be completed in the employing school, the majority must be completed outside of the candidate's school.
- \_\_\_ Understand that GaTAPP is a performance-based program that may take up to 3 years to complete. First District RESA cannot guarantee completion of program requirements in only 1 year.

Administrator Signature \_\_\_\_\_

Date \_\_\_\_\_